Leeds
CITY COUNCIL

HEALTH AND WELLBEING BOARD

Meeting to be held in Room 1, The Carriageworks, The Electric Press, 3 Millennium Square, Leeds, LS2 3AD on

Monday, 19th February, 2018 at 10.30 am
(with a pre-meeting for Board Members from 9.30 am)

MEMBERSHIP

Councillors

R Charlwood (Chair)	S Golton	G Latty
D Coupar		
L Mulherin		

Representatives of Clinical Commissioning Groups

Dr Jason Broch	NHS Leeds North CCG
Alistair Walling	NHS Leeds South and East CCG
Dr Gordon Sinclair	NHS Leeds West CCG
Nigel Gray	NHS Leeds North CCG
	NHS Leeds South and East CCG
Phil Corrigan	NHS Leeds West CCG

Directors of Leeds City Council
Dr Ian Cameron – Director of Public Health
Cath Roff – Director of Adults and Health
Steve Walker – Director of Children and Families

Representative of NHS (England)
Moira Dumma - NHS England

Third Sector Representative

Representative of Local Health Watch Organisation
Tanya Matilainen – Healthwatch Leeds

Representatives of NHS providers
Sara Munro - Leeds and York Partnership NHS Foundation Trust
Julian Hartley - Leeds Teaching Hospitals NHS Trust
Thea Stein - Leeds Community Healthcare NHS Trust

Safer Leeds Representative
Superintendent Sam Millar – West Yorkshire Police

Agenda complied by: Helen Gray
Governance Services 0113 3788657

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			WELCOME AND INTRODUCTIONS	
2			**APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS** To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded) (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
3			**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC** 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- **RESOLVED** – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

4			**LATE ITEMS** To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
5			**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
6			**APOLOGIES FOR ABSENCE** To receive any apologies for absence	
7			**OPEN FORUM** At the discretion of the Chair, a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Health and Wellbeing Board. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			**MINUTES** To approve the minutes of the previous Health and Wellbeing Board meeting held 23rd November 2017 as a correct record. (Copy attached)	1 - 10

9			**LEEDS HEALTH AND WELLBEING BOARD: REVIEWING THE YEAR 2017-2018** To consider the report of the Chief Officer, Health Partnerships, which provides a round-up of activity commissioned or directed by the Health and Wellbeing Board and guided by the Leeds Health and Wellbeing Strategy over the last 12 months. (Report attached)	11 - 58
10			**JOINT STRATEGIC NEEDS ASSESSMENT: MORE COMPREHENSIVE APPROACH TO CITY-WIDE ANALYSIS** To consider the joint report of the Chief Officer, Health Partnerships and the Head of LCC Intelligence and Policy which presents a forward-looking, partnership approach to the ownership, production and utilisation of the Joint Strategic Needs Assessment, considering the wider determinants of health and wellbeing and seeking to facilitate policy linkages across Best Council and Best City Priorities. (Report attached)	59 - 66
11			**LEEDS ACADEMIC HEALTH PARTNERSHIP STRATEGY** To consider the report of the Chief Officer, Health Partnerships, on the progress made by the Leeds Academic Health Partnership to establish a Strategic Framework of priorities; including a summary of its programme of active projects to deliver these. The report acknowledges the role of the Leeds Academic Health Partnership in a wider strategic context of the Council's Corporate Plan priorities to create a strong economy and compassionate city and to align with the Leeds Health and Well Being Strategy, Leeds Health and Care Plan and Leeds Inclusive Growth Strategy. (Report attached)	67 - 102

12			**PHARMACY NEEDS ASSESSMENT 2018-21** To consider the report of the Director of Public Health which provides a summary of the findings of the new Pharmacy Needs Assessment 2018-2021 which has been produced after a thorough and robust process, including a number of consultation measures. The PNA is submitted for approval by the Health and Wellbeing Board prior to publication by 1st April 2018 deadline. (Report attached)	103 - 252
13			**PROGRESSING THE NHS LEEDS CLINICAL COMMISSIONING GROUPS PARTNERSHIP ANNUAL REPORT 2017-2018** To consider the report of the Communications Manager, NHS Leeds Clinical Commissioning Groups Partnership, which demonstrates how the Clinical Commissioning Group Annual Report has documented its contribution to the joint health and wellbeing strategy. The report also provides an opportunity for members to agree on the key achievements of the Health and Wellbeing Board in delivering the Leeds Health and Wellbeing Strategy 2016-2021. (Report attached)	253 - 278
14			**FOR INFORMATION: IBCF (SPRING BUDGET) Q3 2017/18 RETURN AND BCF PERFORMANCE MONITORING Q3 2017/18 RETURN** To note for information, receipt of the joint report from the Chief Officer, LCC Adults & Health and the Director of Operations & Delivery, Leeds CCGs Partnership, on the contents of the national iBCF return and the Leeds HWB BCF Performance Monitoring return for 2017/18 Quarter 3 which were previously submitted nationally following circulation to members for comment. (Copy attached)	279 - 298

15			**FOR INFORMATION: LEEDS HEALTH AND CARE QUARTERLY FINANCIAL REPORTING** To note, for information, receipt of the report of Leeds Health and Care Partnership Executive Group (PEG) providing an overview of the financial positions of the health & care organisations in Leeds, brought together to provide a single citywide quarterly financial report. (Copy attached)	299 - 306
			ANY OTHER BUSINESS	
17			**DATE AND TIME OF NEXT MEETING** To note the following arrangements: a) Board workshop – Thursday 19th April 2018 at 9:30 am **b)** Formal Board meeting - proposed as Thursday 14 June 2018, 12:30-15:30 pm. **<u>Third Party Recording</u>** Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	